Jane Smith
12 Oak Street | Bristol BS1 4DJ

Jane Smith, 12 Oak Street, Bristol BS1 4DJ

Example Services Ltd
Mr. John Smith
24 Market Road
London SW1A 1AA

Your reference	INF-2026-17
Your message of	2026-03-17
Our reference	OB24-2042
Name	Jane Smith
Phone	0123 / 456 789
Email	brief@example.com

A test of the new modern style

Bristol, October 4, 2026

Dear Mr. Smith,

This is an example letter that demonstrates the new `modern` option of the `onlinebrief24.cls` class.

As you can see, my name appears in a large modern heading at the top right, followed by the new information block and the contact details in the footer.

Most importantly, the position of the address window and the sender line remains exactly the same as in the standard layout.

Kind regards